

**Application for Building Permit  
Wythe County, Virginia**

**Applicant:** \_\_\_\_\_ Application Date: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Signature: \_\_\_\_\_

**Property Owner Information** (same as above) [ ]  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Lien Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

**Contractor Information**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
License: \_\_\_\_\_ Class: \_\_\_\_\_

**Permit Information** New [ ] Remodel [ ] Demolition [ ] Addition [ ] Trade [ ] Deck [ ] Other [ ]  
Description of Work: \_\_\_\_\_  
AEP work order # for electric service: \_\_\_\_\_  
Proposed Use: \_\_\_\_\_ Current Use \_\_\_\_\_  
If Mobile Home, Purchased From: \_\_\_\_\_ Relocating Mobile Home:  
Location (District): \_\_\_\_\_ [ ] Zoning Permit  
Directions: (nearest house #) \_\_\_\_\_  
Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_ Lot Size: \_\_\_\_\_  
Entrance: [ ] Existing [ ] New Provide VDOT Entrance Permit # \_\_\_\_\_  
Water: Public [ ] Private [ ] Description: \_\_\_\_\_ [ ] Applied  
Septic: Public [ ] Private [ ] Description: \_\_\_\_\_ [ ] Applied  
911 Address: \_\_\_\_\_  
Right-of-way: I certify that said land [ ] fronts on a state maintained road [ ] has a 50' right-of-way  
Map #: \_\_\_\_\_ Account #: \_\_\_\_\_ Deed Book/Image #: \_\_\_\_\_  
Building Design Type: \_\_\_\_\_  
Description: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_ Total Square Footage: \_\_\_\_\_  
Description: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_  
Description: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_  
Description: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_ (Labor & Materials)

**Save and email completed application to Rhonda Vaught at [rlvaught@wytheco.org](mailto:rlvaught@wytheco.org)**

Thank you for completing this application. It will be processed as quickly as possible. If it is approved, you will be notified by phone or by email. Applications are processed in order of the date and time that all required plans and/or documents are received. Missing or incorrect information will result in a delay in processing. **Requests for inspections will not be scheduled unless the permit number is supplied at the time of the request. Inspections require at least 24-hr advance notice. APPLICATION WILL NOT BE ACCEPTED IF IT IS NOT COMPLETE. RELATED DOCUMENTS MUST BE SUPPLIED FOR COMPLETION. ALL WORK SHALL COMPLY WITH THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE.**

**Office Use**  
Permit Fee: [ ] Paid State Levy: [ ] Paid Total Fee: [ ] Paid